HQ AETC/SG

COVID-19 Travel Risk Assessment Tool (T-RAT)

(as of 17 July 2020; updates from previous in red font)

COVID-19 continues to spread within the USA and across the globe. This travel risk assessment tool (T-RAT) is consistent with the intent of references a. and b. The T-RAT should be utilized to determine the risk of exposure to COVID-19 during planned travel (PCS, TDY, and leave outside the local area), as well as the need for restriction of movement (ROM) upon completion of travel. The goal of this tool is to balance the risk posed by traveling personnel, against the need to preserve the workforce available to perform the unit's mission.

TRAVEL RISK ASSESSMENT TOOL

Within 30 Days of Planned Travel:

1) Traveler and Unit CC will review COVID-19 risk at the planned destination(s), as well as along the travel route:

 -- OCONUS: review DoD & DAF Installation Travel Restriction Criteria Results to see if destination country(ies) is/are and/or installations are listed as meeting the conditions to lift travel restrictions.

 -- CONUS: review DHS / DHHS - 'Early Indicators Daily' Excel spreadsheet (posted weekly to AETC COVID-19 Hot Spot Info) to determine whether destination location(s) is/are considered a COVID-19 'hot spot' (county / metropolitan area). Factors to consider:

  --- 'This Week Total': Greater than 750 - AND - 'This Week Total per 100K': Greater than 75.

**** Current AF AD CONUS installation 'hot spots' (ao 17 July 2020):

Barksdale AFB, LA;	Charleston AFB, SC;	Davis-Monthan AFB, AZ;	Edwards AFB, CA;
Eglin AFB, FL;	Hill AFB, UT;	Hurlburt Field, FL;	JB Langley-Eustis, VA;
JB San Antonio, TX;	Kirtland AFB, NM;	Little Rock AFB, AR;	Los Angeles AFB, CA;
Luke AFB, AZ;	MacDill AFB, FL;	Maxwell AFB, AL;	McConnell AFB, KS;
Nellis AFB, NV;	Offutt AFB, NE;	Patrick AFB, FL;	Scott AFB, IL;
Tinker AFB, OK;	Vandenberg AFB, CA.		

2) When destination(s) is/are considered to be 'open' or not a 'hot spot', initial travel request is approved. Unit CC should assume all personnel may need to be placed in 14-day ROM upon return from travel. Travel approval to 'hot spot' locations and post-travel ROM decision are at Unit CC discretion (and/or IAW Installation CC guidance).

Within 7-10 Days of Travel:

1) Traveler and Unit CC will recheck planned destination(s) for 'open' / not a 'hot spot' status.

2) Unit CC will review the following items with the traveler:

 -- COVID-19 symptoms: Fever or chills, sore throat or cough, shortness of breath, congestion or runny nose, muscle pain, headache, fatigue, new loss of taste or smell, nausea or vomiting, and/or diarrhea.

 -- Remind member to not proceed with travel if felling sick, or if they have had close contact with someone who has tested positive for COVID-19 within the past 14-days.

 -- Remind personnel to comply with any DoD, Federal, State, and local restrictions during leave status / travel.

 -- Unit CC will ensure a means of communication with traveler throughout the period of leave / travel.

 -- Provide the member with safe & direct travel handout (template available on AETC COVID-19 Hot Spot Info).

Upon Return from Travel or Arrival to Installation: Unit CC (or designee) will ask traveler the following questions:

1) In the last 3-5 days have you experienced symptoms of COVID-19?

 >> If symptomatic: Call medics for telephonic evaluation; if have severe trouble breathing, call 911.

 >> If no symptoms: Go to Step 2.

2) Have you had close contact (within 6 feet for at least 15 minutes) with a person known to have COVID-19?

 >> If 'yes': 14-day ROM from the last exposure to the known positive individual.

 >> If 'no': Go to Step 3.

3) Have you been tested for COVID-19 in the last 14-days?

>> If 'yes': Call medics for telephonic evaluation. Note: Timing of release from isolation (person is symptomatic and/or has positive test) is 10-days (or more); release from quarantine (person is a close contact of a COVID-19 case) or ROM (due to travel-related risk) is 14-days, and persons cannot test out of quarantine/ROM.

>> If 'no": Go to Step 4.

4) Does / will individual work in an environment where it is not possible to maintain physical distancing (SCIF, etc.), or be performing a mission critical function?

>> If 'yes': Consider 14-day ROM (discretion of Unit CC) - or - go to Step 5.

>> If 'no': Go to Step 5.

5) Recheck itinerary location(s) to determine if 'open' / 'hot spot' status changed during period of travel.

-- OCONUS: Is country covered by a CDC THN Level 2 or 3 (https://wwwnc.cdc.gov/travel/notices)?

>>> If CDC THN Level 2 / 3: 14-day ROM starting the day they departed OCONUS location.

>>> If departure was greater than 14-days ago, and in-transit location(s) was USA: Go to USA.

-- USA:

>>> As applicable, if travel was in an area covered by destination installation's state-level travel restrictions: recommend 14-day ROM starting the day they departed the USA location.

>>> If travel was in an identified 'hot spot': 14-day ROM starting the day they departed.

>>> If travel was not in an identified 'hot spot': Go to Step 6 (or 7 if second time thru).

---- NOTE: As needed, consult with local AF Public Health for help determining 'hot spot' status.

6) Was travel direct (airport layovers and POV overnight stops are considered part of direct travel)?

>> If 'yes': Go to Step 7.

>> If 'no': Go back to Step 5 and assess transmission in the area(s) of circuitous travel.

7) Did traveler(s) adhere to physical distancing, cohort integrity and personal hygiene throughout travel duration?

>> If 'yes': **14-day self-observation** (IAW DoD FHP Supp 4).

>> If 'no': 14-day ROM (discretion of Unit CC; as needed consult with installation PHEO or AF Public Health).

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REFERENCES:

(a) SECDEF Memo on Exemption of Authorized Leave or DoD Service Members from COVID-19 Personnel Movement and Travel Restrictions, 29 Jun 20

(b) DAF GENADMIN - Additional Guidance on the Transition to Conditions-Based Phased Approach to COVID-19 Personnel Movement and Travel Restrictions, 30 Jun 20

(c) DoD FHP Guidance (Supp 4) - Guidance for Personnel Traveling during the COVID-19 Outbreak, 11 Mar 20

(d) AETC COVID-19 OneSource: https://usaf.dps.mil/sites/aetc-hq-a36/COVID-19_OneSource/SitePages/Home.aspx#InplviewHash75b9d38d-2512-4777-9863-cae48a32f3f2=ShowInGrid%3DTrue; then select 'Hotspot Information' under Most Used Links: https://usaf.dps.mil/sites/aetc-hq-a36/COVID-19_OneSource/AETC%20COVID19%20Document%20Vault/Forms/AllItems.aspx?csf=1&e=FEvzml&cid=73fe4e52%2D4e7b%2D48fb%2D96c8%2D5b3137988589&RootFolder=%2Fsites%2Faetc%2Dhq%2Da36%2FCOVID%2D19%5FOneSource%2FAETC%20COVID19%20Document%20Vault%2FAETC%20Medical%20%28SG%29%20Info%2FHotspots&FolderCTID=0x0120007F9CA7B534A7004AADB3BBAB368CABF8

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