

VANCE AFB COVID-19 Travel Risk Assessment Tool (T-RAT)

(Adapted from HQ AETC/SG COVID-19 Travel Risk Assessment Tool published 4DEC2020; updates from previous version in red font)

This travel risk assessment tool (T-RAT) should be utilized by unit commanders and military members to determine the risk of exposure to COVID-19 during planned travel (PCS, TDY, and leave/leisure travel), as well as the need for restriction of movement (ROM) upon completion of travel (restricted to member's home or domicile). **Leave approval and post-travel ROM decisions are at the squadron commander's discretion.**

TRAVEL RISK ASSESSMENT TOOL

Within 30 Days of Travel: Exposure risk will be calculated using the travel starting point (Vance AFB/Enid, OK), the intended route, the intended end point, and the member's activities while traveling.

Member and Squadron/Unit Commander will review COVID-19 risk at the planned destination, as well as the travel route.

- **Official travel:** Review the latest DoD guidance at [Guidance for Personnel Traveling during the COVID-19 Pandemic](#) to see if destination location(s) or installations meet the conditions to waive travel restrictions. As needed, follow References b-g for guidance on travel waiver requirements when conditions for unrestricted travel are unmet.
 - **OCONUS:** Member will also review Geographic Combatant Commander (GCC) guidance, applicable Host Nation (HN) procedures, and DoD Foreign Clearance Guide.
- **Leave and/or Leisure travel:** Review the COVID-19 Hotspots by County found on the [Vance website](#) to determine whether origin & destination location is experiencing significantly elevated transmission of COVID-19. An updated Hotspot list will be posted weekly.
 - **OCONUS:** review CDC [Travel Health Notices](#) (THN) to determine whether destination location is experiencing an elevated or unknown level of COVID-19 transmission (Warning Level 3). Member will also review GCC guidance, applicable Host Nation procedures, and DoD Foreign Clearance Guide (provided through unit command post or support staff).

Within 7-10 Days of Travel:

Traveler and Squadron Commander will recheck planned destination and review the following items:

- COVID-19 symptoms: Fever or chills, cough or sore throat, shortness of breath, congestion or runny nose, muscle or body aches, headache, fatigue, new loss of taste or smell, nausea or vomiting, and/or diarrhea.
- Reminder to not proceed if feeling sick, or if they have had close contact with anyone having or known to have exhibited symptoms of COVID-19 or tested positive for COVID-19 within the past 14 days.
- Reminder to comply with any DoD, Federal, State, HN, and local restrictions during travel (i.e. some states/countries require a negative COVID test before/upon entry).
- Plan to maintain a means of communication with member throughout the period of travel.
- Refer member to Centers for Disease Control (CDC) safe travel information found at <https://www.cdc.gov/coronavirus/2019-ncov/travelers/index.html>

Upon Return from Travel or Arrivals to Installation: Return risk will be calculated using the following questions/answers, as coordinated through the squadron commander and member:

1) In the last 3-5 days have you experienced symptoms of COVID-19?

YES: Call Public Health for telephonic evaluation at PHONE: 580-213-6643 (Vance Public Health) or 580-

213-7416 option 1, 1 (Vance Appointment Line).

NO: go to Step 2.

2) Have you had close contact (within 6 feet for 15 minutes or greater) with a person known to have COVID-19 in the past 14 days?

YES: 14-day ROM from the last exposure to the known positive individual (count date of exposure as day zero). Member will contact Vance Public Health for **full ROM quarantine instructions**.

NO: Go to Step 3.

3) Have you been tested for COVID-19 due to symptoms in the last 14-days?

YES: Call medics (Vance PH) for telephonic evaluation.

NO: Go to Step 4.

4) Does individual work in an environment where it is not possible to maintain physical distancing?

YES: Consider 14-day ROM (discretion of Unit CC) - or - go to Step 5.

NO: Go to Step 5.

5) Review itinerary **and traveler's behavior during travel**.

- **CONUS:** Was travel area considered a "hot spot" within the US, AND Did member engage in higher risk activities?

➤ Visiting with an extended family group (wedding, funeral, reunion), visiting multiple households, or frequenting crowded indoor/outdoor settings where maintaining 6-feet physical distancing is not possible, are considered higher risk activities.

YES: Commander **should** direct a 14-day ROM beginning the day member departed the 'hot spot' area. No requirement to inform medical staff. Unit commander or designee are responsible for supplies and wellness checks for traveler(s) on ROM.

NO: Commander may direct 14-day ROM OR Commander may direct return to work WITH 14-day self-monitor; wherein traveler is diligent about physical distancing from co-workers within the work center.

- **OCONUS:** review countries covered by a CDC THN <https://wwwnc.cdc.gov/travel/notices>.

If CDC THN Level 3: Commander **should** direct 14-day ROM starting the day member departed OCONUS location.

If CDC THN Level 1 or 2: Go to Step 6.

6) Did member engage in higher risk activities during travel?

➤ Visiting with an extended family group (wedding, funeral, reunion), visiting multiple households, or frequenting crowded indoor/outdoor settings where maintaining 6-feet physical distancing is not possible, are considered higher risk activities.

YES: Commander **should** direct a 14-day ROM beginning the day member departed the OCONUS location. No requirement to inform medical staff. Unit commander or designee are responsible for supplies and wellness checks for traveler(s) on ROM.

NO: Commander may direct 14-day ROM OR Commander may direct return to work WITH 14-day self-monitor; wherein traveler is diligent about physical distancing from co-workers.

NOTE: Vance protocols for travel and restriction of movement may vary from or be more stringent than recommendations from the Centers for Disease Control or the Local Health Department in order to prioritize mission safety and effectiveness. Contact Vance Clinic POC, patricia.g.baker8.mil@mail.mil, for questions.

REFERENCES:

(a) AF/A1 GENADMIN - Additional Guidance on the DoD FHP (Supp 12) For Personnel Traveling During the COVID-19 Pandemic, 18 Aug 20

- (b) SECDEF Memo, Exemption of Authorized Leave for DoD Service Members from COVID-19 Personnel Movement and Travel Restrictions, 29 Jun 20
- (c) SECDEF Memo, Transition to Conditions-based Phased Approach to COVID-19 Personnel Movement and Travel Restrictions, 22 May 20
- (d) AF/A1 GENADMIN - Additional Guidance on the Transition to Conditions-Based Phased Approach to COVID-19 Personnel Movement and Travel Restrictions, 30 Jun 20
- (e) SECDEF Memo, Delegation of Waiver Approval Authority for COVID-19 Personnel Movement and Travel Restrictions, 5 Oct 20
- (f) SECAF Memo, Travel Restriction Delegations of Authority, 26 Oct 20